

PISCES Board of Directors Meeting Summary

8 March 2016

11:15 a.m. Hawaii Standard Time

I. Call to Order/Roll Call:

A quorum being present, the meeting was called to order by PISCES Board Vice Chair Robert Kelso.

Other members in attendance included:

Governor George Ariyoshi

Hoyt Davidson

Mary Alice Evans (representing the Director of DBEDT)

Galen Ho

Chancellor Donald Straney (representing the President of the University of Hawai'i)

Also in attendance:

Jeff Pang, Office of Aerospace Development

Gregg Kinkley, Deputy Attorney General

Polly Roth, PISCES Administration Specialist

II. Election of Chair Pro Tem:

With Chair Henk Rogers being absent and the meeting agenda including an executive session for discussion and possible action on personnel matters pertaining to Vice Chair Kelso, Mr. Kelso recused himself from conducting the remainder of the meeting and called for nomination of a member to serve as Chair Pro Tem.

Governor Ariyoshi nominated Mary Alice Evans to serve as Chair Pro Tem to conduct the Executive Session. Mr. Davidson seconded, and the motion passed unanimously.

Governor Ariyoshi made a motion to enter into Executive Session for to discuss personnel matters, pursuant to Chapter 92-5(a)(2), HRS. Mr. Kelso seconded and the motion passed unanimously.

Chair Pro Tem Evans then asked Deputy Attorney General Kinkley to remain for the executive session, and excused all non-Board members from the meeting. Mr. Kelso was invited to join the Executive Session to provide relevant information.

III. Executive session – Discussion and action on personnel matters relating to projected funding gap in early FY17:

The PISCES Board convened in Executive Session, completed their deliberations and adjourned the Executive Session and reconvened in Regular Session.

The Regular PISCES Board Meeting reconvened at 12:38 pm, HST.

Chair Pro Tem Evans announced the action taken in Executive Session. A motion was unanimously adopted to accept Mr. Kelso's proposal to work from Houston, Texas, at 0.40 FTE, effective April 1, 2016, to reduce personnel costs and extend the state funding through FY17.

The motion included the following additional provisions:

1. Mr. Kelso's position will be re-described as the PISCES Strategy Officer for External Relations. Mr. Kelso will be responsible for identifying and promoting new opportunities for PISCES through space exploration research partnerships. Mr. Kelso will report directly to the Board.
2. In addition, the PISCES Project Manager position will be re-described as the PISCES Program Manager position, with Rodrigo Romo to be asked to accept additional duties pertaining to on-site management.
3. Ms. Evans will work with RCUH Human Resources, in concert with PISCES staff members Polly Roth and Rodrigo Romo, to implement these changes.

IV. Schedule next Board meeting and Adjourn:

PISCES staff will circulate a poll to find a date and time for the next board meeting, to be held after the Hawaii Legislature adjourns on May 5th. Governor Ariyoshi made a motion to adjourn the meeting, Ms. Evans seconded, and the motion passed unanimously. The meeting was adjourned at 12:50 pm, HST.